

Africa Writes 2017 – Call out for Volunteers

Job Title	Africa Writes 2017 Volunteer
Working hours	Minimum of 2 shifts throughout Africa Writes (30 June-2 July)
Location	The British Library, 96 Euston Road, London NW1 2DB
Reporting to	Marcelle Akita
Salary	Voluntary role, expenses paid.

The Royal African Society is looking for volunteers with a passion for all things Africa to help run *Africa Writes*, which returns for its sixth year running!

About us

[*Africa Writes*](#) is an annual festival organised by the Royal African Society, which aims to promote contemporary African writing and writers as well as to explore Africa’s long literary past and its future. Every year *Africa Writes* showcases established and emerging literary talent from Africa and the Diaspora.

Africa Writes 2017 is taking place on Friday 30 June - Sunday 2 July at the British Library. An exciting summer weekend of contemporary African literature and thought. With a vibrant programme of book launches, panels, storytelling, poetry & workshops, the festival showcases the best new writing from the continent and the Diaspora. Plus family activities, a delicious food market and an international book fair.

[The Royal African Society](#) is a membership organisation that fosters a better understanding of Africa in the UK and throughout the world. Our goal is to promote Africa globally in the spheres of business, politics, academia, arts and culture. We disseminate knowledge and insight to make a positive difference to Africa’s development and celebrate the diversity and depth of African cultures.

Volunteering for Africa Writes 2017

As an Africa Writes 2017 volunteer you will be required to take on the following tasks and responsibilities:

- Pre-festival publicity; flyering in locations around London in May and June.
- Meeting and greeting Festival guests and attendees
- Point of contact for Festival queries from the public
- Event registration and ushering
- Distributing and collecting monitoring & evaluation forms
- Arrangement of Festival brochures and merchandise on the *Africa Writes* info stand
- Management of speakers’ refreshments
- Encourage sales of *Africa Writes* merchandise
- Mic running during Q&A sessions
- Live tweeting and updating social media
- Any other duties as required

Your availability: You will be required to commit to a **minimum of 2 shifts** throughout the Festival period, from 30 June to 2 July, and requested to attend two meetings prior to the Festival and additional shifts to assist with flyering throughout May and June. Shifts will be approximately 6-8 hours in length during the weekend of the festival.

If you would like to volunteer please send a covering letter and CV to Marcelle Akita on ma130@soas.ac.uk by **Wednesday 10 May**. If you have any questions please don’t hesitate to get in touch at the above email address or contact the office on 0203 073 8337.